

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
October 13, 2016

Public Notice posted October 12, 2016, 2:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **13th day of October, 2016 at 5:30p.m.** in the Wilburton City Hall Council chambers, Mayor Stephen Brinlee presiding. Rev Doug Hollenshead opened the meeting with a prayer, followed by Mayor Brinlee leading the attendees in the Pledge of Allegiance. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 8, 2016.** Councilman Terry Haynes stated two changes need to be made to the Minutes: Agenda Item #8. New Business:
1) Line 7, Change, “raise the water supply by 50%” to “raise the water supply 40% to 50%”.
2) Line 7, Change, “double the water supply for 150 years” to “...supply for 100 years”.
- 2. DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2016 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL OCTOBER 14 THROUGH NOVEMBER 10, 2016.**

MOTION BY HAYNES, SECOND BY SIMS, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF SEPTEMBER 8, 2016 REGULAR MEETING WITH STATED CHANGES; APPROVE PAYMENT OF CLAIMS FOR SEPTEMBER 2016; AND APPROVE PAYMENT OF PAYROLLS FOR OCTOBER 14 THRU NOVEMBER 10, 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) PRESENTATION OF APPROVED 50/50 GRANT FOR \$1008.30 FOR SAFETY EQUIPMENT FOR STREET DEPARTMENT BY MR. KIP PRICHARD. NO ACTION NECESSARY.**
Mr. Kip Pritchard presented a check to the City for \$504.15, OMAG’s 50/50 portion to purchase safety equipment for the Street Department. Receiving the check were Mayor Brinlee, Street Commissioner Ronnie Massey and Debbie Vega, Community Affairs Director.
- 5. DISCUSS AND TAKE ACTION TO APPROVE INVOICE FROM EMERGENCY APPARATUS MAINTENANCE, INC. FOR \$10,869.80 IN ADDITION TO \$8,765.00 APPROVED AT SEPTEMBER 8, 2016 CITY COUNCIL MEETING TO CONDUCT EQUIPMENT TESTS, CONDUCT PUMP TESTING, REPACK HALE PUMP, SERVICE PUMPS AND REBUILD TANK.** Mayor Brinlee stated Fire Chief David Donoley reported the repairs were more extensive, therefore the repair costs were more expensive than originally estimated. It was determined the Capital Improvement Fund was best fund to withdraw the payment.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE PAYING \$10, 869.80 FROM CAPITAL IMPROVEMENT FUND TO EMERGENCY APPARATUS MAINTENANCE, INC. FOR EQUIPMENT TESTS, REBUILDING TANK, SERVICING PUMPS, REPACKING HALF PUMP, AND CONDUCTING PUMP TESTING FOR 5 VEHICLES.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE WAIVING VENDOR FEES FOR VENDORS WHO SET UP ON WILBURTON MAIN STREET DURING FALL FEST 2016.** Mayor Brinlee stated this was a traditional action approved annually for the vendors who set up in the City on Main Street during the Fall Fest.

MOTION BY HAYNES, SECOND BY MINGS, TO APPROVE WAIVING VENDOR FEES FOR VENDORS WHO SET UP ON THE WILBURTON MAIN STREET DURING FALL FEST 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 16-1203, SUPPORT OF LEASE-PURCHASE AGREEMENT WITH WELCH STATE BANK.** Mayor Brinlee stated the resolution is requested by Welch State Bank as part of the documentation for the purchase of a WPD vehicle previously approved by the City Council. Councilman Haynes asked how Welch State Bank became involved in the agreement to purchase. Mayor Brinlee stated Welch State Bank is being used more frequently for vehicle loans by Oklahoma counties.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE RESOLUTION 16-1203, SUPPORT OF LEASE-PURCHASE AGREEMENT WITH WELCH STATE BANK.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE EQUIPMENT LEASE-PURCHASE AGREEMENT BETWEEN WELCH STATE BANK AND CITY OF WILBURTON.** Mayor Brinlee stated the Lease-Purchase agreement is for purchasing a 2017 Ford Explorer Police Interceptor for WPD, VIN 1FM5K8AR9HGA71269, approved at August 11, 2016 Council Meeting.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE EQUIPMENT LEASE-PURCHASE AGREEMENT BETWEEN WELCH STATE BANK AND CITY OF WILBURTON.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE INVOICE #11, FINAL PAYMENT OF \$2,747.07, TO DELTA AIRPORT CONSULTANTS, INC. FOR PROJECT NO.3-40-0107-006-2015.** Mayor Brinlee stated this was the final fee to the Delta Airport Consultants, who oversaw the completion of the latest airport project of resurfacing runway, installing PAPIs, and replacing air sock with lighted wind cone. The funds are available.

MOTION BY SIMS, SECOND BY HAYNES, TO APPROVE INVOICE #11, FINAL PAYMENT OF \$2,747.07, TO DELTA AIRPORT CONSULTANTS, INC. FOR PROJECT NO.3-40-0107-006-2015.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

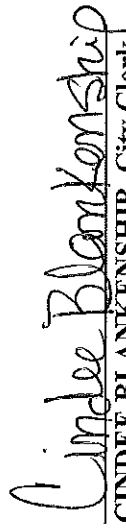
10. **NEW BUSINESS**
NONE

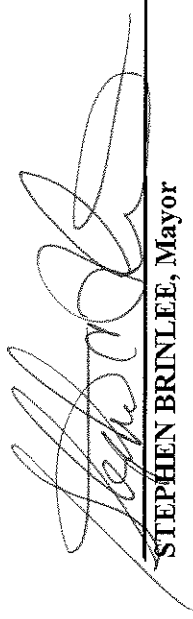
11. **ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 5:42PM.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5